

**WASHINGTON TOWNSHIP**  
**Gratiot County, Michigan**  
**Resolution # 2023-013**

**RESOLUTION: SEALED COMPETITIVE BIDDING for CONTRACTS**

**WHEREAS,**

To amend and replace the Resolution Establishing Policy Regarding Sealed Competitive Bidding for Contracts known as Resolution 94-4; and

**WHEREAS,**

The Washington Township Board shall solicit sealed bids for which the township board anticipates a total township obligation of \$40,000.00 or more; and

**WHEREAS,**

The requirement for sealed bids shall not, unless the township determines otherwise by motion or resolution, apply to inter-governmental contracts, contracts for professional services or emergency repairs, or for the following:

1. Contracts for employees
2. Assessment or property appraisal services

**WHEREAS,**

When sealed bids are required, a request for bids shall be developed by the department head responsible for the purchase or such other person designated by the township board, which request for bids shall be approved by the township supervisor and/or the township board; and

**WHEREAS,**

The request for bids shall require interested bidders to provide the following information as appropriate:

1. description of services or goods desired
2. desired delivery date or commencement date
3. desired termination date
4. bidders' qualifications
5. warranties
6. references
7. performance bond (where required)
8. acquisition costs, fees, or other township financial obligations; and

**WHEREAS,**

The request for bids shall also indicate the following information:

1. deadline for submitting bids
2. date, time and place that the bids will be opened
3. address to which the bids are to be submitted; and

**WHEREAS,**

All requests for bids shall include a statement that the Washington Township Board reserves the right to accept or reject any or all bids, to waive informalities or errors in the bidding process, and to accept any bid deemed to be in the best interest of the township, including bids that are not for the lowest amount; and

**NOW, THEREFORE, BE IT RESOLVED that**

The foregoing resolution offered by Board Member, Nancy Rogers  
Second offered by Board Member, Howard Whaley

Upon roll call vote the following Township Board Members voted accordingly:

Supervisor, Howard Whaley	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
Clerk, Barbara Hoffer	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
Treasurer, Kevin Whaley	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
Trustee, Nancy Rogers	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
Trustee, Eric Whitford	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

The Supervisor declared the resolution adopted on July 20, 2023.

**X**

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Howard Whaley  
Washington Township Supervisor

**CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of a document from the official records of Washington Township, Gratiot County, Michigan.

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X

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Barbara Hoffer  
Washington Township Clerk