

WASHINGTON TOWNSHIP HALL RENTAL AGREEMENT

This contract for the rental of a venue is made this day, _____, by and between the Township of Washington in Gratiot County, hereafter referred to as the Owner, and _____, hereafter referred to as the Renter.

Whereas, the Renter desires to temporarily rent, occupy, and make use of the Owner's venue, located at 8989 S. Baldwin Road, Ashley, MI 48806 and known as Washington Township Hall, and

Whereas, the Owner agrees to such rental, occupation, and use in consideration of certain payments and covenants herein enumerated;

Now, therefore, the parties agree to the following terms and conditions:

1. The Renter shall pay to the Owner the sum of \$_____ no later than _____ (the date and time the key to the hall is obtained.)

Rental Fees per Resolution 2023-015 are as follows:

*Residents of Washington Township and Non-Profit Organizations shall be charged \$50/per day Rental Fee plus a \$50/per event Security Deposit.

*Non-Residents of Washington Township shall be charged \$75/per day Rental Fee plus a \$75/per event Security Deposit.

2. The Renter shall have access to and use of the venue from _____AM/PM on (date) _____, to _____AM/PM on (date) _____, for the purpose of hosting the Renter's _____ event.
3. If snow removal is necessary, it will be done at additional expense to the Renter.
4. There will be NO SMOKING or ALCOHOL in the building or on the property.
5. No nails, tacks, tape or sticky stuff on the walls.
6. Exit doors must be kept clear of obstacles at all times.
7. Do not remove any township property from the hall.
8. Before leaving, Renter shall notify Owner's Representative and leave the keys in the Drop Box at the hall after making sure:
 - Doors and windows are locked
 - Bathroom doors are left open
 - Personal belongings and trash have been removed
 - Floors are swept
 - Tables & chairs are stacked neatly
 - Lights are off
9. Upon Renter's completion of his/her obligations under (8 a-f) above an inspection is to be completed by the Owner no later than the first business day following the rental period. The Owner shall return to Renter the security deposit minus any amounts deemed necessary to repair damages inflicted upon the venue by Renter and/or Renter's associates, guests, invitees, contractors, and all other persons whatsoever who enter the venue during the rental period, whether or not such persons did so with Renter's knowledge or consent. A check for the return of deposit should be available to the Renter within 7 to 10 days of the inspection. If two separate checks are provided, the deposit check will be voided and made available or shredded as preferred by the renter.
10. Renter will be liable for any physical damages, legal actions, and/or loss of reputation or business opportunities that Owner may incur as a consequence of the actions of Renter or any of Renter's guests while Renter is in control

of the venue and shall indemnify and hold harmless the Owner against any and all legal actions which may arise from Renter's use of the venue.

11. Any disputes arising under this contract shall be adjudicated in the Owner's local jurisdiction.

In witness of their understanding of and agreement to the terms and conditions herein contained, the parties affix their signatures below.

Renter:

Key Received	YES ☐ NO ☐	Date: _____	Int: _____
Key Returned	YES ☐ NO ☐	Date: _____	Int: _____
Security Deposit Returned	YES ☐ NO ☐	Date: _____	Int: _____

X

Renter's Signature

Date: _____

(Printed Name)

(Address)

(Phone Number)

(Cell Phone)

Owner's Representative:

X

Owner's Representative Signature

Date: _____

(Printed Name)

8989 S. Baldwin Rd

Ashley, MI 48806
(Address)

(989) 847-1000
(Phone Number)

(Cell Phone)

Rental Fee \$ _____	Date: _____	Check # _____
Security Deposit \$ _____	Date: _____	Check # _____
Key Returned	YES ☐ NO ☐	Date: _____ Int: _____
Security Deposit Returned	YES ☐ NO ☐	Date: _____ Int: _____